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# ANNUAL REPORT

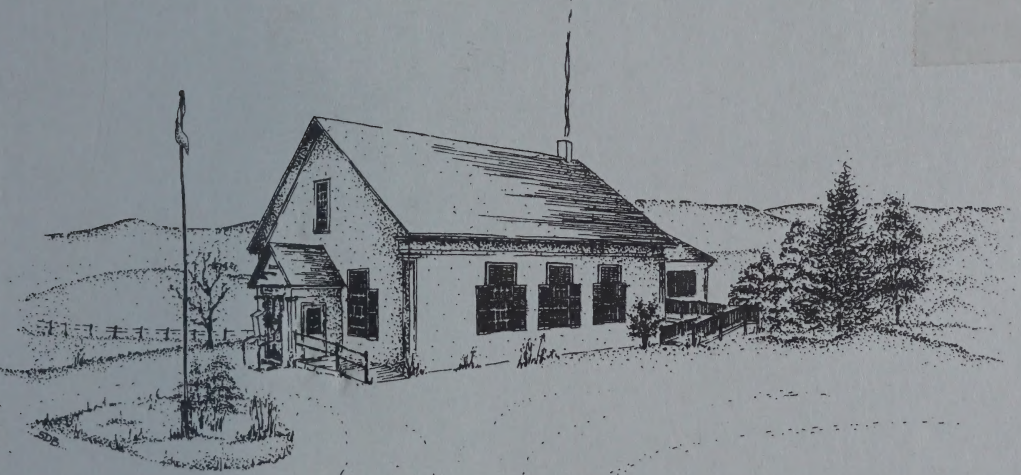
for the Town of

## LYMAN, N.H.

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CONCORD, NH



Year Ending December 31, 2003





**Town of Lyman, New Hampshire**

**ANNUAL REPORT**

**of the Town Officers**

**Year Ending December 31, 2003**

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# **WELCOME TO LYMAN**

## **Town Offices**

All meetings and offices are located at the Town Hall Building.  
65 Parker Hill Road, Lyman, NH 03585

## **Office of Selectpersons**

Administrative Assistant - Terry Simpson

Open to the public, Monday, Tuesday, Wednesday, 8 - 3  
Monday evening, 6-8 PM

Additional office hours are designated for office and computer work.

Phone: 838-5900; & Answering Machine. Fax: 838-6818.

Selectpersons meet each Monday at 6 PM

unless advertised otherwise, meetings are open to the public.

## **Board of Selectpersons**

James Locke, Chairman - (2004) - 838-5522

Brett Presby - (2005) - 838-6689

Betty Ann Emerson - (2003) - 838-6747

## **Town Clerk/Tax Collector**

Loretta Locke, Phone: 838-6113

Office Hours: Monday 8 - 11:30 & 1 - 4; evening by appointment;  
Tuesday 8 - 2, Wednesday 8 - 12, Thursday 8 - 12.

**(Due to health reasons, please call ahead)**

## **Planning Board**

Meets the first Wednesday of the month at 7 PM.

For appointment/information contact the Administrative Assistant.

## **Road Crew**

Road Agent/John "JB" Boynton, 444-4152

Town Garage: 838-5246

Located at 225 Dodge Pond Road, Lyman, NH 03585

## **Town Meeting**

Held the second Tuesday in March. To vote, your name must be on the checklist. Contact Katharyn Girouard, Checklist Supervisor, 838-6342. Notices providing information as to when the Supervisors meet for additions and corrections are posted at the Town Offices and published in the White Mountain Shopper which is delivered in your mail, and the Courier. You may register to vote the day of an election.

**\*ALL LEGAL NOTICES ARE FOUND IN THE  
WHITE MOUNTAIN SHOPPER AND LITTLETON COURIER**



### **School Meeting**

Held in March. If your name is on the Town Checklist, you are eligible to vote at the Lisbon Regional School Meeting.

### **Permits**

Building permits, needed for all expansions or building of buildings, driveway permits, and pistol permits may be obtained through the Selectpersons' Office.

### **Fire Permits**

Contact Brett Presby, Warden: 838-6689.

### **Cutting Wood & Excavation**

Intent to Cut forms AND Intent to Excavate forms may be obtained through the Selectpersons' Office.

**Dog License:** Due each April. See Town Clerk   **Vehicle Registration:** See Town Clerk.

### **\*EMERGENCIES: DIAL "911"**

**Be prepared to give your assigned house number and road name.**

### **Ambulance**

Ross Ambulance Service, Littleton: 444-5377

### **Fire**

Lisbon Fire Department: 838-2211

### **Police**

New Hampshire State Police: 846-5517

and

Grafton County Sheriff: 787-6911

### **Mail**

Lisbon Post Office: 838-2881

### **School**

Lisbon Regional: 838-6672

Representatives: Frada Kaplan: 838-6756 and Dee McKown: 838-6205

### **Trash Disposal**

Obtain permit sticker and trash bags at the Town Office

Dump Hours: Saturday 8-3; Sunday 8-12; Wednesday 1-5 (Lisbon Landfill)

### **\*Town Address Numbering System, "911 numbers" (Adopted 1996)**

All properties with primary buildings shall display the assigned number so as to be readily visible from the road. All numbers must be at least 3" in height and be in the Arabic form. (0,1,2,3, etc.). For further information or for an assigned number, please contact the Town Office at 838-5900.

## TOWN OFFICIALS AND EMPLOYEES

### Board of Selectpersons

James Locke, Chairman	(2004)
Brett Presby	(2005)
Betty Ann Emerson	(2006)

### Planning Board

(5 residents of Lyman RSA 673:2, II (b))  
(3 yr. term RSA 673:5, II)

Betty Ann Emerson	(ex officio/2006)
Allen Gombas	(2006)
John Jaehn, resigned	(2005)
Dale Grugnale, appointed	(2005)
Larry Haley	(2005)
Roberta Aldrich	(2004)

### Board of Adjustment

(5 residents of Lyman RSA 673:3, I)  
(3 yr. term RSA 673:5, II)

(Vacant)	(2005)
(Vacant)	(2006)
(Vacant)	(2006)
(Vacant)	(2004)
Marie Smith	(2004)

### Administrative Assistant

Terry Simpson

### Moderator

Milton Presby (2004)

### Animal Control Officer

Byron "Joe" Aldrich

### Road Crew

John "JB" Boynton, Road Agent  
Daniel Wright, Road Crewperson

### Bookkeeper

Lisa Mackenzie

### Tax Collector

Loretta Locke (2004)  
Lisa Mackenzie, Deputy Tax Collector

### Town Clerk

Loretta Locke (2004)  
Lisa Mackenzie, Deputy Town Clerk

### Treasurer

Celine Presby      Appointed (2004)

### Ballot Clerks

Vacant	Terry Simpson
Nancy Labbay	William Fahey

### Cemetery Committee

Perry Williams	Betty Ann Emerson
James Locke	Sue Grugnale

### School Board

Frada Kaplan	(2004)
Dee McKown	(2005)

### **Conservation Commission**

William Simpson (2004)

Larry Schieman (2005)

Robert Chenevert (2006)

### **Supervisors of the Checklist**

James Madru (2004)

Annie Baker (2005)

Katharyn Girouard (2006)

### **Drug & Alcohol Testing Supervisor/Safety Coordinator**

Terry Simpson

### **Election Official**

Loretta Locke

### **Trustees of the Trust Funds (3 yr. term RSA 31:22)**

Cinnamon Grant Appointed (2004)

Roberta Aldrich (2005)

Jackie Hubbard (2006)

### **Emergency Management Director**

Board of Selectpersons

### **Welfare Officer**

Terry Simpson

### **Forest Fire Warden**

Brett Presby

### **Handicap Coordinator**

Terry Simpson

### **Health Officer**

Board of Selectpersons

The Selectpersons meet every Monday 6-8 PM at the Town Office, (Meetings are open to the public) unless advertised otherwise. The Planning Board meets by appointment the first Wednesday of the month at 7 PM. (Appointments may be made with the Administrative Assistant). All additional meetings or changes are published in the Courier and the White Mountain Shopper and/or posted at the Grange Hall and Town Office as required.



## RESULTS OF THE 2003 WARRANT

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on TUESDAY, the ELEVENTH day of MARCH 2003; polls to open at ELEVEN O'CLOCK in the morning and will not close before SIX O'CLOCK in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at SEVEN O'CLOCK in the evening.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

The Moderator, Milton Presby, declared the polls opened at 11:00 A.M. and this Article was acted upon during the day, until the polls were declared closed at 6:05 P.M.

Under Article 1 the Moderator, Milton Presby, gave the results of the election of the Town Officers as stated below:

For Selectperson:

Betty Ann Emerson .....	55
Steve Moscicki .....	5
Milton "Bo" Presby .....	50
James Trudell .....	49

For Supervisor of the Checklist:

Katharyn Girouard.....	150
Betty Ann Emerson .....	2
Wanda Hubbard.....	2

For Board of Adjustment:

Milton "Bo" Presby .....	8
Brett Presby .....	3
Betty Ann Emerson .....	3
Everett Fenoff.....	2
John Jaehn .....	3
Keith McKown .....	2
Annie Baker.....	2

For Planning Board:

Allen Gombas.....	25
Richard Hubbard .....	3
Milton "Bo" Presby .....	2
James Seidel .....	2
Alphie Aldrich.....	2

For Trustee of the Trust Fund:

Jackie Hubbard .....	14
Ardell Worchel.....	2
Ann Baker.....	5
Celine Presby.....	3

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$261,799.00 to defray Town charges for the ensuing year. (Majority vote required)  
(Recommended by the Selectmen)



Executive.....	\$47,328.00
Election, Reg., Vital Statistics .....	38,092.00
Financial Administration.....	45,243.00
Legal Expenses.....	2,500.00
Planning & Zoning .....	650.00
General Government Buildings .....	15,150.00
Cemeteries.....	3,191.00
Insurance not otherwise allocated .....	9,400.00
Advertising & Regional Assoc. ....	1,100.00
Other General Government .....	1,000.00
Ambulance .....	1,545.00
Fire .....	15,000.00
Emergency Management.....	12,250.00
Solid Waste Disposal .....	32,300.00
Admin. & Pest Control.....	600.00
Health Agencies .....	950.00
Welfare Administration.....	250.00
Parks & Recreation .....	545.00
Library .....	300.00
Patriotic Purposes.....	75.00
Other Culture.....	1,000.00
Conservation .....	35.00
Principal on Long Term Notes.....	20,250.00
Interest on Long Term Notes .....	5,045.00
Interest on TAN.....	8,000.00
Other Debt Service.....	-0-

The Moderator read Article 2. Jackie Carbonneau made the motion to eliminate the reading of the individual headings under Article 2. Ardell Worchel seconded this motion. This was voted in by a majority vote.

Nancy Labbay made the motion to accept Article 2 as written.

Ann Baker seconded this motion.

There was no discussion of Article 2, so the Moderator polled the voters. Article 2 was passed by a majority vote.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$219,828.00 for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Highway Administration.....	\$84,428.00
Highway Maintenance.....	135,400.00

Gary Williams made the motion to accept Article 3 as written.

Ardell Worchell seconded this motion.

There were several questions concerning the sand. It was explained that most Towns around us do not let sand be taken from the Town's sand pile. Some had been taking out pick-up loads, and not a few pails which was the original intent of the Town.

James Trudell asked about the replacement schedule on the backhoe and grader. Also, how many days the grader was available for service.

John Boynton, Road Agent, spoke about the grader. He said it takes about 60-90 days to grade the roads.

After more discussion, the Moderator read the Article once more. Article 3 passed by a majority vote when the voters were polled.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$41,000.00 to be added to Capital Reserve Funds previously established. (Majority vote required) (Recommended by the Selectmen)

Highway Vehicle Fund .....	\$5,000.00
Highway Equipment Fund .....	3,000.00
Major Lyman Road Improvement Fund .....	15,000.00
Computer Equipment Fund.....	3,000.00
Property Tax Revaluation Fund.....	15,000.00

Nancy Labbay made the motion to accept Article 4 as written.  
Sue Grugnale seconded this motion.

After some discussion of Article 4, the Moderator re-read Article 4 and Article 4 was passed by a majority vote.

**ARTICLE 5.** To see if the Town will vote to call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: Everyone, including the self-employed, unemployed, and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system: Everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care. (Inserted by petition).

The Moderator read the Article and then Gary Williams made the motion to accept Article 5 as written. Roger Delli-Colli seconded this motion.

Gary Williams explained that he had been asked to explain the Article as he understood it.

Sandra Moscicki gave her reasons why, as a small business owner she was against this Article. She stated that this was a way they were promoting socialized medicine.

Gary Williams explained that he did not feel that this was so. This was to send a message to our officials at all levels of government, that the voters wanted them to look into ways of solving the health care system.

Anne Baker commented on socialized medicine in England and the fact that it covered everyone who needed health care.

When the Moderator re-read the Article and the voters were polled. Article 5 was passed by a majority vote. (There were 48 in favor and 7 against.)

**ARTICLE 6.** To transact any other business that may legally come before the Meeting. Given under our hands and seal this eleventh day of February 2003.



Under this Article there were discussions about the Lyman Loop. Is anything being done about it? by Thomas Messner. The Selectmen explained that our representatives Stephanie Eaton and Mike Gilman were working on the problem for the Town. Frada Kaplan asked why the republican report was in the Town Report, and if a delegate had even been elected? It was explained that she had been elected at the primaries and she was an elected official and therefore she could put a report in the Town Report if she requested to do so.

Nancy Labbay made the motion to adjourn the meeting.

Lisa Mackenzie seconded this motion.

The meeting was adjourned at 7:30 PM.

A TRUE COPY, ATTEST  
Loretta R. Locke, Town Clerk

## SUMMARY INVENTORY OF ASSESSED VALUATION

Number of Parcels:	707
<b>Valuations</b>	
Non-Utility Land Value:	\$11,625,914.00
Current Use Credits:	(.00)
Non-Utility Improvements Value:	18,392,350.00
Utility Value:	806,900.00
Exempt Property Value:	<u>(444,875.00)</u>
Valuation Before Exemptions:	30,380,289.00
Exemptions Applied:	<u>(60,000.00)</u>
<b>Net Valuation:</b>	<b>30,320,289.00</b>
Net Non-Utility Valuation:	29,513,389.00
Net Utility Valuation:	806,900.00
<b>Taxes</b>	
Property Tax:	822,109.00
Veterans Credits Applied:	<u>(6,100.00)</u>
Total Tax:	816,009.00
Penalties:	<u>0.00</u>
<b>Total Tax Bills:</b>	<b>\$816,009.00</b>



# STATEMENT OF APPROPRIATIONS

## TAXES ASSESSED AND TAX RATE

### SALES ASSESSMENT RATIO

Town			
Gross Appropriations	\$522,627.00		
Less: Revenues	(275,801.00)		
Less: Shared Revenues	(2,655.00)		
Add: Overlay	4,792.00		
War Service Credits	<u>6,100.00</u>		
Net Town Appropriation		\$255,063.00	
Special Adjustment		<u>.00</u>	
Approved Town Tax Effort		255,063.00	
<b>Town Rate</b>			<b>\$ 8.42</b>
School Portion			
Net Local School Budget		.00	
Regional School Apportionment		692,075.00	
Less: Adequate Education Grant		(175,397.00)	
Less: State Education Taxes		<u>(128,800.00)</u>	
Approved School(s) Tax Effort		387,878.00	
<b>Local School Rate</b>			<b>12.79</b>
State Education Taxes			
Equalized Valuation (no utilities) x	4.92		
26,178,761.00		128,800.00	
Divide by Local Assessed Valuation (no utilities)			
29,513,389.00			
Excess State Education Taxes to be Remitted to State		.00	
<b>State School Rate</b>			<b>4.36</b>
County Portion			
Due to County	50,735.00		
Less: Shared Revenues	<u>(373.00)</u>		
Approved County Tax Effort		50,362.00	
<b>County Rate</b>			<b>1.66</b>
<b>Total Rate</b>			<b>27.23</b>
Total Property Taxes Assessed		822,103.00	
Less: War Service Credits		(6,100.00)	
Add: Village District Commitment(s)		.00	
<b>Total Property Tax Commitment</b>		<u><b>\$816,003.00</b></u>	
Sales Assessment Ratio Used for 2003 - <b>85.9%</b>			
<b>Proof of Rate</b>			
Net Assessed Valuation		Tax Rate	Assessment
<b>State Education Tax (no utilities)</b>	\$29,513,389.00	<b>\$ 4.36</b>	\$128,800.00
<b>All Other Taxes</b>	\$30,320,289.00	<b>22.87</b>	<u>693,303.00</u>
			\$822,103.00

## 2003 TAX EDUCATION RATE CALCULATION

### Analysis of Values Assigned to Local and Cooperative School District(s)

	Elementary	1 <sup>st</sup> Coop	2 <sup>nd</sup> Coop	Total
Cost of Adequate Education	.00	\$304,197.00	.00	\$304,197.00
% of Town's Cost of Adequate Education	0.0000%	100.0000%	0.0000%	<b>100%</b>
Adequate Education Grant	.00	175,397.00	.00	<b>175,397.00</b>
District's Share - Retained State Tax*	.00	128,800.00	.00	128,800.00
		<b>"Excess" State Taxes</b>		.00
		<b>Total State Taxes</b>		\$128,800.00
Local Education Tax*	.00	387,878.00	.00	\$387,878.00

#### **\*Pay These Amounts to School(s)**

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.



## SCHEDULE OF TOWN PROPERTY

Town Hall/Office Building & Land	\$121,300.00
Furniture & Equipment	50,000.00
Highway Department Buildings & Land	260,000.00
Vehicles, Equipment & Supplies	235,000.00
Inventory of Highway Vehicles & Equipment	
1972.....Caterpillar ..... Grader.....	2G1064
1988.....Caterpillar ..... Backhoe.....	C05336
1993.....Ford L800 ..... Truck.....	A01688
1997 .....Chevrolet..... One Ton Truck.....	024701
1997.....Fiat/Hitachi ..... Wheel Loader.....	542779
1999.....Sterling..... Truck.....	B15894
Pressure Washer, Rock Rakes, Plows, Sanders	
1985.....Morbark ..... Chipper	
Cemetery/Ground Maintenance	
Equipment      1999      Husqvarna Riding Lawn Mower	
Husqvarna Push Mower	
Utility Trailer	
Grange Hall Community Assoc. Building & Land	56,350.00
Furniture & Equipment	3,000.00
Mitchell Park (land only)	2,300.00
Former Tomlinson Lot (Map 172/Lot 71)	
By tax deed (02-27-1990, recorded 10-03-2000)	1,750.00
Former Froelich Lot (Map 51/Lot 17)	
By tax deed (2445/351) (12-27-1999)	9,000.00
Forest Fire Equipment	
(Including 1952 Strickland M100 Utility Trailer, 10235)	800.00

## TOWN CLERK

To the Voters of the Town of Lyman:

I herewith submit my annual report of the financial doings of my office for the year 2003.

Auto Tax Permits Issued for 2003.....	\$77,451.00
Dog License Fees for 2003.....	1,050.00
Dog License Penalties .....	104.00
Vital Statistics.....	311.00
Titles .....	138.00
Setting Poles .....	10.00
Penalties (Insufficient Fund Checks.....	75.00
UCC's .....	210.00
Filing Fees .....	4.00
Total Receipts	\$79,353.00

Respectfully submitted,  
Loretta R. Locke, Town Clerk

# TAX COLLECTOR

Fiscal Year Ended December 31, 2003

## DEBITS

	2003	Levies of 2002	2001	2000+
Uncollected Taxes - Beginning of Fiscal Year:				
Property Taxes	\$ 0.0	\$92,482.94	\$ 0.00	\$1,016.38
Land Use Change	0.00	6,000.00	1,172.14	0.00
Yield Taxes	0.00	821.53	0.00	0.00
Taxes Committed This Year:				
Property Taxes	816,588.00	0.00	0.00	0.00
Land Use Change	10,100.00	0.00	0.00	0.00
Yield Taxes	11,480.13	0.00	0.00	0.00
Excavation	172.20	0.00	0.00	0.00
Overpayment:				
Property Taxes	1,620.99	0.00	0.00	0.00
Interest Collected on Delinquent Tax	156.11	6,264.32	191.79	292.76
Excess Debits Tax Penalties:	<u>0.00</u>	<u>65.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL DEBITS</b>	<b>\$840,117.43</b>	<b>\$105,633.79</b>	<b>\$1,363.93</b>	<b>\$1,309.14</b>

## CREDITS

Remitted To Treasurer During Fiscal Year:				
Property Taxes	\$689,764.62	\$70,446.54	\$ 0.00	\$1,016.38
Land Use Change	4,600.00	5,500.00	1,121.28	0.00
Yield Taxes	8,807.33	184.06	0.00	0.00
Excavation	172.20	0.00	0.00	0.00
Interest	156.11	6,264.32	191.79	292.76
Conversion to Lien	0.00	22,438.29	50.86	0.00
Abatements Made:				
Property Taxes	4.88	296.34	0.00	0.00
Land Use Change	0.00	500.00	0.00	0.00
Yield Taxes	0.00	3.23	0.00	0.00
Uncollected Taxes End of Year:				
Property Taxes	126,818.50	1.01	0.00	0.00
Land Use Change	5,500.00	0.00	0.00	0.00
Yield Taxes	2,672.80	0.00	0.00	0.00
Remaining Overpayments	1,577.59	0.00	0.00	0.00
Overpayments Returned	<u>43.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL CREDITS</b>	<b>\$840,117.43</b>	<b>\$105,633.79</b>	<b>\$1,363.93</b>	<b>\$1,309.14</b>

## SUMMARY OF TAX SALE/LIEN ACCOUNTS

Fiscal Year Ended December 31, 2003

### DEBITS

	2002	Levies of		Prior
		2001	2000	
Unredeemed Liens Balance				
Beginning of Fiscal Year	\$ 0.00	\$29,022.07	\$13,762.79	\$4.06
Liens Executed During				
Fiscal Year	24,800.11	0.00	0.00	0.00
Excess Debits	0.00	11.05	0.00	0.00
Interest & Costs Collected After				
Lien Execution	<u>404.48</u>	<u>4,722.64</u>	<u>3,840.69</u>	<u>0.00</u>
TOTAL DEBITS	\$25,204.59	\$33,755.76	\$17,603.48	\$4.06

### CREDITS

Remitted To Treasurer:				
Redemptions	\$ 9,646.45	\$25,677.38	\$13,762.79	\$3.42
Interest & Costs				
(After Lien Execution)	404.48	4,722.64	3,840.69	0.00
Abatements of Unredeemed Taxes	104.36	0.00	0.00	0.64
Unredeemed Liens End of Year	<u>15,049.30</u>	<u>3,355.74</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	\$25,204.59	\$33,755.76	\$17,603.48	\$4.06



## **TREASURER**

Fiscal Year Ended December 31, 2003

The Town's "General Fund" account with New Hampshire Deposit Investment Pool earned \$233.14 in interest. The account balance as of December 31, 2003 was \$7,409.29. (Interest rates varied from .98% to .70%.)

The "Lyman Housing Improvement Program" account saw a balance of \$14,897.78 at the close of December 31, 2003. It earned \$319.19 in interest.

The Town borrowed one sum of \$300,000.00 from the Woodsville Guaranty Savings Bank at the interest rate of 1.500% per annum. The single Tax Anticipation Note was issued March 24, 2003 and paid on December 16, 2003 in the amount of \$303,205.47.

Respectfully submitted,  
Celine Presby, Treasurer

## TREASURER'S BALANCE SHEET

Beginning of Year 2003		\$211,451.48
		Selectmens' Orders
Month	Receipts (+)	Paid (-)
January .....	\$ 26,137.61	\$ 129,657.97
February .....	20,840.15	64,948.74
March .....	346,345.51	138,743.04
April .....	57,085.09	20,934.23
May.....	24,542.33	107,071.38
June.....	41,633.92	59,838.20
July .....	23,154.89	131,364.85
August .....	40,268.92	91,521.75
September.....	85,430.71	67,324.03
October .....	22,111.18	72,044.30
November .....	290,087.28	67,513.70
December .....	443,367.22	<u>507,898.87</u>
Totals	\$1,421,004.81	\$1,458,861.06
Beginning Balance		\$ 211,451.48
+ Total Receipts		<u>+1,421,004.81</u>
Subtotal		1,632,456.29
-Total Orders Paid		<u>-1,458,861.06</u>
Year End Balance		\$ 173,595.23

Always bear in mind that the "receipts" column includes:

- Money transferred periodically from the Town's General Fund Account with the New Hampshire Deposit Investment Pool (NHDIP).
- Income from the Tax Lien Sale (August): Paid by the Town to the Town's Tax Collector for the purpose of "buying up" outstanding property taxes.

Respectfully submitted,  
Celine Presby, Treasurer

# SUMMARY OF RECEIPTS

## (After-Audit)

### From Tax Collector:

Property Taxes, Current Year, 2003	\$ 690,940.38
Property Tax Interest, 2003	86.34
Yield Taxes, Current Year, 2003	8,807.33
Property Taxes, Previous Years	120,545.11
Property Tax Interest, Previous Years	12,552.02
Tax Lien Procedure (Tax Sale)	22,489.15
Interest	1,465.46
Costs and Fees	845.50
Yield Tax, Previous Years	184.06
Yield Tax Interest	3.23
Land Use Change Tax, Current Year, 2003	4,600.00
Land Use Change Tax, Previous Years	6,621.28
Land Use Change Tax Interest	761.33
Registry of Deeds	81.00
Overpayments/Overdeposits	499.51
Excavation Activity Tax	172.20
Excavation Activity Tax Interest	18.77
Insufficient Check Charge Redeemed	25.00
Subtotal	<u>870,697.76</u>

### From Town Clerk:

Motor Vehicle Permits	77,409.00
Motor Vehicle Titles	138.00
UCC Fees	210.00
Dog Licenses	1,050.00
Dog License Penalty	104.00
Research and Vital Statistics	176.00
Marriage Licenses	135.00
Filing Fees	4.00
Setting Poles	10.00
Insufficient Checks	-118.00
Insufficient Check Penalty	75.00
Insufficient Checks Redeemed	254.00
Subtotal	<u>79,447.00</u>

### From The State of New Hampshire:

Highway Block Grant	74,259.78
Revenue Sharing	5,677.00
Rooms and Meals	15,249.37
NHMA Property Liability Trust	921.52

### From Other Sources:

PRIMEX (was compensation funds of NH)	45.46
Selectmen's Office	171.93



Planning & Zoning Board	1,400.00
Pistol Permits	90.00
Dump Trash Bags	395.00
Lyman Share of Recycling & Trashbags	12,958.66
Primedia	34.00
Forest Fire and Fire Alarm Reimbursements	2,891.09
Miscellaneous	697.72
Reimburse Highway Department for Culverts	679.60
Reimburse Town for Vehicle Parts	458.02
Sale of Cemetery Lots	750.00
Tax Anticipation Note	300,000.00
Transfer from Trust Funds	12,000.00
Transfer from NHDIP Fund	30,000.00
Wire Transfer Fees	-15.00
Insufficient Check Returned	-46.00
Insufficient Check Bank Charges	-6.00
Unanticipated Revenue	5.70
Emergency Management Grants	11,879.00
NOW Account Interest	363.20
Subtotal	<u>470,860.05</u>
Total	\$1,421,004.81

Respectfully submitted,  
Celine Presby, Treasurer

## DETAILED STATEMENT OF PAYMENTS (Pre-Audit)

Alexander Hamilton Institute	\$ 76.50
Ammonoosuc Computer Service, Inc.	45.00
Appalachian Supply, Inc.	56.56
Aspen Publishers, Inc.	135.93
AT&T	404.64
Avitar Associates of N.E., Inc.	14,487.00
B-B Chain	134.70
B&R Diesel Repair	1,013.31
Barrett Trucking Co., Inc.	2,039.96
Bath Postmaster	474.20
Berlin Spring, Inc.	1,074.84
Betty Ann Emerson-Petty Cash	4.79
Betty Ann Emerson 2	66.88
Blackmount Equipment	47.32
Bond Auto Parts, Inc.	11.90
Brett W. Presby, FF Warden	111.00
Bradley Santy, FF Deputy	31.26

Byron Aldrich	250.00
Calco, Inc.	1,288.66
Canelas Truck & Equipment	175.00
Cargill Incorporated	9,020.55
Celine Presby 2	60.00
Central Building Supply	3.26
Charlebois Truck Parts, Inc.	1,416.98
Clayton Doubleday	180.00
Clinton M. Clough, Inc.	2,310.00
COAF/Financial Services	16.00
Daniel Wright 2	159.48
Daniels Drilling & Blasting, Inc.	7,194.00
Deluxe Business Checks and Solutions	249.89
Diane Arsenault	350.00
Dobles Chevrolet-Buick, Inc.	2,396.00
Donald & Maria Hennessy	0.00
Dube's County Sheriff's Dept.	75.00
E-Z Steel & Fabrications	58.00
F.M. Piper Printing, LLC	71.95
Foster's Excavation	22,078.75
Fred Lyndes Electric	626.84
Frederick A. Erb, D.V.M.	220.00
G. Neil Direct Mail, Inc.	257.20
Gary Williams, FF Laborer	16.94
Gateway Motors, Inc.	776.64
Grafton County	50,735.00
Grafton County Registry of Deeds	487.23
Grafton County Senior Citizens	200.00
Granite State Stamps	99.90
H.O. Taylor Chevrolet	504.02
Harrison Publishing House	1,650.00
HEALTHTRUST	23,871.36
Home Depot	0.00
Hospice of Littleton Area	150.00
Inland Divers, Inc.	49.50
Intuit, Inc.	314.70
JH Welding	3,131.39
Joe Aldrich	80.00
Jordan Equipment Co.	3,720.74
Labonville, Inc.	671.82
Lawrence Haley	50.00
Lawson Products, Inc.	475.06
Lee Waterhouse Contracting	5,540.00
Linda Mower-Regional Workshop	30.00
Lisa Mackenzie	3.96
Lisbon Chevrolet, Inc.	5,789.67
Lisbon Fire Department	3,839.00
Lisbon Library	300.00

Lisbon Lions Club	1,000.00
Lisbon Postmaster	719.48
Lisbon Regional School District	572,524.00
Littleton District Court	55.00
Littleton Gravel Co., Inc.	1,251.74
Littleton Office Supply, Inc.	709.58
Lyman Computer Equipment Fund-CR	3,000.00
Lyman Highway Equipment Fund-CR	3,000.00
Lyman Highway Vehicle Fund-CR	5,000.00
Lyman Revaluation Fund-CR	15,000.00
Lyndonville Office Equipment, Inc.	606.80
Mackenzie Auto Parts, Inc.	9,937.64
Major Lyman Road Improvement Fund-CR	15,000.00
Marc Provencher	28.56
Matthew Bender & Co., Inc.	1,098.34
McMahon's Towing Service, Inc.	500.00
Mercedes-Benz Credit Corporation	10,926.52
Merriam-Graves Corp.	301.71
Milton Presby, FF Deputy	31.26
Mitchell & Bates	805.90
Moore Dam ATV's & Power Equipment	90.31
NCIA	240.00
Nelson's Auto Repair & Tie Center	155.00
New England Barricade Corp.	380.58
New England Truck Tire	427.20
NH Assoc. of Assessing Officials	20.00
NH City & Town Clerks' Association	45.00
NH Municipal Association	507.00
NH Municipal Truck Equipment & Supplies, Inc.	625.06
NH Occupational Health Alliance	163.75
NH Tax Collector's Association	70.00
NHMA Property - Liability Trust	6,569.35
North American Salt Co.	4,354.61
North Country Flag Co.	75.27
North Country Home Health Agency	500.00
Northrop's Market	35.00
Northtown Associates, LLC	10,101.00
Nortrax	56.95
P & S Equipment, Inc.	243.95
Palmer Brothers, Inc.	2,326.75
Partridge Repairs	527.50
Paul Bartz	300.00
Pike Industries	483.00
Plodzik & Sanderson	6,579.00
Primedia Business	275.00
PRIMEX-Unemployment Comp	115.00
PRIMEX-Workers Compensation	2,769.08
Provan & Lorber, Inc.	510.00



Public Service Co. of NH	4,157.07
R.A. Greenwood & Son, LLC	2,708.00
Reed Supply Co., Inc.	12.02
Reliable Office Supplies	133.10
Richard Hubbard, FF Deputy	88.46
Robert Williams	0.00
Roberta Aldrich	300.00
Roger Delli-Colli	43.41
Ross Ambulance	1,545.00
SA-SO	33.67
Salmon Press	505.50
Sandra Moscicki	6,164.63
Schofield's Septic Service, Inc.	810.00
Secretary of State's Office	50.00
Shaw's Supermarket	250.00
Sherwin Dodge Printers, Inc.	125.68
South Main Body Shop, Inc.	87.11
Southworth-Milton, Inc.	423.44
Staples Credit Plan	1,380.13
Stark & Son Machining	78.00
Stiles Fuel Company	17,306.43
Stratham Tire, Inc.	3,942.72
Symantec	29.95
Technology Plus	959.50
The Village Bookstore	24.00
Town of Lisbon	42,699.89
Treasurer, State of NH	905.00
Tri-County Cap, Inc.	100.00
Twin State Mutual Aid Fire Association	1,000.00
United States Postal Services	210.85
Verizon	2,546.55
Viking Office Products	1,073.69
W.E. Aubuchon Co., Inc.	109.82
Wal-Mart Community BRC	133.73
Walter E. Jock Oil Co., Inc.	389.02
White Mountain Radiator & Muffler	235.00
Whiting's Rubbish Removal	531.95
William Presby	5,519.25
Woodsville Guaranty Bank	317,569.77
Yeroc, Inc.	314.70
Total	<u><u>\$1,265,699.21</u></u>

## 2003 AUDIT REPORT

### **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

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### INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen  
Town of Lyman  
Lyman, New Hampshire

In planning and performing our audit of the Town of Lyman for the year ended December 31, 2003, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

#### **Follow-up to Prior Year Management Letter Comments:**

##### ***Segregation of Duties/Conflict of Interest – (repeat comment)***

We had noted that the Tax Collector's deputy is also the Town Bookkeeper. Though we have not found anything wrong with the Town's records, this situation creates a weakness in internal controls. *One person should not have the ability to perform all aspects of billing, collecting and posting receipts.*

We recommend that this individual not perform both functions and that another individual assume the position of deputy tax collector so that there is better segregation of duties between these functions.

##### ***General Fund Reimbursements From Expendable Trust Funds – (repeat comment)***

Because the Selectmen are agents for many of the Expendable Trust Funds, they are able to authorize withdrawals to reimburse for certain expenditures made from the General

Fund. When expenditures are anticipated which will be reimbursed by the Trust Funds, they should be included as part of the budget with a corresponding estimated revenue of "Transfer from Trust Funds."

***Uninsured Town Funds - (repeat comment)***

At December 31, 2003, the Town had deposits of \$119,320.00 that were not insured by the Federal Deposit Insurance Corporation (FDIC) or collateralized with securities held by the Town or its agent in the Town's name.

We again recommend that the Town establish a policy for the investment of public funds in conformance with the provisions of the applicable statutes. Also, consideration should be given to collateralizing uninsured Town funds. Such collateral shall be segregated for the exclusive benefit of the Town.

In addition to the foregoing, the following other matter again came to our attention that we have discussed with management as an opportunity for efficiency related to the administration of the Town:

We noted that the Board of Selectmen sign the manifest for each check run, and also sign the checks themselves. It is again recommended that in order to save time, the Board not sign the checks, since they have already signed the manifests.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

*Rodrik & Sanderson  
Professional Association*

February 3, 2004



## **SELECTMEN'S REPORT**

The year 2003 has been a busy year for the Selectmen's office and it is difficult to believe that the March 9<sup>th</sup>, 2004 Town Meeting is almost upon us.

Lyman land is still being discovered. Just when you think that there is no more land to be developed, people come in and request a building permit.

There was a road committee formed in 2003, which was made up of Milton Presby, Everett Fenoff, Bruce Bean and the Selectmen. At different times, residents would go to a meeting, but the above names worked on the committee gathering information for the use of the committee. At the budget meeting of 2003, the voters voted to keep the money in the Lyman Road Improvement Fund, until the study was done. In this way, the fund could be built up which would cover the costs of what needed to be done.

We now have survived another audit for the year ending December 2003. Our annual audit is done in early February so that we have the actual figures to bring back to the voters for the Annual Budget hearing.

This year we received compliments in how smoothly the audit went and how prepared everyone was in supplying the information needed.

The community was saddened this year to hear of the passing of Helen Capron, Everett Fenoff, William J. Trudell, Reginald Johnson and William H. Grant.

Helen served on the Supervisors of the Checklist, the Cemetery Committee and also helped in restoring the downstairs of the Grange Hall. Everett Fenoff served in various Town Offices over the years, which included being the Town Road Agent and a Member of the Planning Board. William Trudell built his home on the old Waters place where he retired and enjoyed the views and the solitude. These were all friends and neighbors and they contributed to the welfare of Lyman.

Once again, we would like to remind the Town's people that there are different Boards and Committees that need to be filled. If you are interested in serving on these Committees, please contact your Board of Selectmen as to what positions are open.

At this time, we would like to thank our Town Employees and we appreciate their faithfulness to those positions.

Respectfully submitted,  
Lyman Board of Selectmen

## **ADMINISTRATIVE ASSISTANT'S REPORT**

In an America of another era, poet Edgar A. Guest composed verses regarding common place things. One of my favorites is titled, "Home." After 19 years of living in our house on Under the Mountain Road, our home was truly etched into our lives with the birth, at our home, of Micah Daniel on Saturday morning, February 7, 2004. As in the poem, our home has stood the test of time. It is old and shared with numerous seasonal critters, but

it is home for my family even as each is establishing his/her own individual life, hopes and home with a desire to live in Lyman, another generation. As such, I am more convinced than ever that, as I ended my overview last year, we must work together to provide a strong, livable, stable community for each of us to enjoy in our own way. This requires active, responsible, accountable participation by a wide range of residents. Our leaders need vision and direction, but without your input and vigilance, that becomes very difficult. We as individuals must take responsibility to direct the future of our Town. If the majority sits back merely watching and occasionally complaining, one will find that it will be to late. As I recently read, "legislative law and judicial decree are being used to mandate outrageous dictates and usurpations of rights to swell government into a devouring monster. This monster treats its citizens like manipulable X's and O's on a graph for a 'great planned society', but in reality it is a game of privilege and power lust on the part of those in control." (Nelson Hultberg) This doesn't just happen in Washington and Concord. The best place to have an impact is in your local community. Here, you really can influence direction, positively or negatively.

Thankfully, we made it through the certification process, though results have yet to be delivered. Overall, things went very well with all backup documentation being in place. Our certifier was pleased with what he found. During this time there was a legislative decision to replace certification in favor of a "Review" by DRA based on guidelines developed by the ASB, the record sales activity and appreciation. Our assessor had suggested that the Board consider beginning a town wide revaluation in 2004 even though no results or recommendations had been received from Concord. However, the Board decided to wait until 2005 to have the revaluation done and to concentrate on other issues including multiple highway needs. By waiting until next year for the revaluation, money to cover the total cost will be available without raising taxes and hopefully, the real estate market will have taken a rest.

Lyman, with a population of almost 500, is one of 55 New Hampshire communities with a population under 1,000. The median age in town is 42.4, (how did I get to be so old?) with almost 20% of our population under the age of 18 and 12%, 65 and over. As a Town, are we willing and able to plan for this new generation, to enable them to choose to stay here if they so desire, allowing them freedom to develop, grow and enjoy the delights of a small community? Are we willing to help our older population providing the right and ability for them to stay in their home if they wish? Are we willing to work with all those that are in the middle of the demographics, providing a freedom to live in this Town of Lyman? Idealistically, this is why we have civil government-to protect human life and the properties that are the extensions of that life. Government is to serve the people, thus, we had in days gone by, "civil servants." At the office, we are old enough to appreciate this archaic phrase.

"The best defense against usurpatory government is an assertive citizenry." – William F. Buckley, Jr. It's time to get involved.

Respectfully submitted,  
Terry L. Simpson, Administrative Assistant

# 2003 COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES General Fund Audited Expenditure Report

PURPOSE OF APPROPRIATION	Appropriations 2003	Actual 2003
<b>GENERAL GOVERNMENT:</b>		
Executive	\$ 47,328.00	\$ 36,200.00
Election & Registration	38,092.00	36,969.00
Financial Administration	45,243.00	41,361.00
Legal Expense	2,500.00	1,005.00
Planning & Zoning	650.00	1,917.00
General Government Buildings	15,150.00	9,790.00
Cemeteries	3,191.00	2,815.00
Insurance, not otherwise allocated	9,400.00	9,453.00
Advertising & Regional Associations	1,100.00	720.00
Other General Government	<u>1,000.00</u>	<u>496.00</u>
Total General Government	163,654.00	140,726.00
<b>PUBLIC SAFETY:</b>		
Ambulance	1,545.00	1,545.00
Fire Department	15,000.00	11,948.00
Emergency Management	<u>12,250.00</u>	<u>12,856.00</u>
Total Public Safety	28,795.00	26,349.00
<b>HIGHWAYS &amp; STREETS:</b>		
Highways & Streets	<u>219,828.00</u>	<u>193,009.00</u>
Total Highways & Streets	219,828.00	193,009.00
<b>SANITATION:</b>		
Solid Waste Disposal	<u>32,300.00</u>	<u>32,300.00</u>
Total Sanitation	32,300.00	32,300.00
<b>HEALTH:</b>		
Animal Control	600.00	470.00
Health Agencies and Hospitals	<u>950.00</u>	<u>950.00</u>
Total Health	1,550.00	1,420.00
<b>WELFARE:</b>	<u>250.00</u>	<u>640.00</u>
Total Welfare	250.00	640.00
<b>CULTURE and RECREATION:</b>		
Parks and Recreation	545.00	538.00
Library	300.00	300.00

Patriotic Purposes	75.00	83.00
Other	<u>1,000.00</u>	<u>1,000.00</u>
Total Culture and Recreation	1,920.00	1,921.00
CONSERVATION:	<u>35.00</u>	<u>-0-</u>
Total Conservation	35.00	-0-
DEBT SERVICE:		
Principal - Long-Term Debt	20,250.00	20,247.00
Interest - Long- Term Debt	5,045.00	5,044.00
Interest - Tax Anticipation Notes	<u>8,000.00</u>	<u>3,205.00</u>
Total Debt Service	33,295.00	28,496.00
OTHER FINANCING USES:		
Capital Reserve	<u>41,000.00</u>	<u>41,000.00</u>
Total Other Financing Uses	41,000.00	41,000.00
TOTAL APPROPRIATIONS, EXPENDITURES AND ENCUMBRANCES	\$522,627.00	\$465,861.00

**2003 STATEMENT OF ESTIMATED AND  
ACTUAL REVENUES  
Audited**

REVENUES	Estimated 2003	Actual 2003
Taxes:		
Property	\$ 244,171.00	\$ 247,832.00
Land Use Change	10,000.00	10,100.00
Timber	9,000.00	11,480.00
Excavation	172.00	172.00
Interest and Penalties on Taxes	<u>12,000.00</u>	<u>15,873.00</u>
Total Taxes	275,343.00	285,457.00
Licenses, Permits and Fees:		
Business Licenses, Permits and Fees	0.00	210.00
Motor Vehicle Permit Fees	80,000.00	77,547.00
Other	<u>1,230.00</u>	<u>1,555.00</u>
Total Licenses, Permits & Fees	81,230.00	79,312.00



TOWN OF LYMAN

INCORPORATED

1761



NEW HAMPSHIRE

## TOWN OF LYMAN

### Town Meeting Warrant

To the Inhabitants of the Town of Lyman, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

You are hereby notified to meet at the Town Hall in said Town on **TUESDAY**, the **NINTH** day of **MARCH** 2004; polls to open at **ELEVEN O'CLOCK** in the morning and will not close before **SIX O'CLOCK** in the evening in said Town Hall, to act on Article 1, the remaining Articles to be considered at **SEVEN O'CLOCK** in the evening.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$249,149.00 to defray Town charges for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Executive .....	\$43,335.00
Election, Reg., Vital Statistics .....	39,168.00
Financial Administration .....	47,426.00
Legal Expenses .....	2,500.00
Planning & Zoning .....	2,000.00
General Government Buildings .....	15,500.00
Cemeteries .....	3,000.00
Insurance not otherwise allocated.....	10,000.00
Advertising & Regional Assoc .....	800.00
Other General Government.....	500.00
Ambulance .....	1,570.00
Fire .....	15,000.00
Emergency Management .....	6,250.00
Solid Waste Disposal.....	29,700.00
Admin. & Pest Control .....	600.00
Health Agencies.....	950.00
Welfare Administration .....	600.00
Parks & Recreation .....	550.00
Library .....	300.00
Patriotic Purposes .....	83.00
Other Culture .....	1,000.00
Conservation .....	30.00
Principal on Long Term Notes .....	20,000.00
Interest on Long Term Notes.....	5,082.00
Interest on TAN .....	3,205.00

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$219,437.00, for maintenance, expenses, salaries, supplies and equipment for the Highway Department for the ensuing year. (Majority vote required) (Recommended by the Selectmen)

Highway Administration .....	\$ 79,712.00
Highway Maintenance .....	139,725.00

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$56,000.00 to be added as shown below to Capital Reserve Funds previously established. (Majority vote required) (Recommended by the Selectmen)

Highway Equipment Fund.....	\$ 23,000.00
Major Lyman Road Improvement Fund.....	15,000.00
Computer Equipment Fund.....	3,000.00
Property Tax Revaluation Fund.....	15,000.00

**ARTICLE 5.** To see if the Town will vote to dissolve the Highway Vehicle Capital Reserve Fund with said funds and accumulated interest to date of withdrawal to be transferred to the municipality’s general fund. (About \$27,555.00) (Recommended by the Selectmen) (2/3 vote required)

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of One hundred thirty-two thousand dollars (\$132,000.00) to purchase a Highway Road Grader and authorize the withdrawal of Thirty-six thousand twenty dollars (\$36,020.00) from the Highway Equipment Capital Reserve Fund created for that purpose; and to authorize the issuance of not more than Sixty-eight thousand four hundred twenty-five dollars (\$68,425.00) of bonds, notes, or leases in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds, notes, or leases and to determine the rate of interest thereon, with the balance to come from the General Fund Revenue from dissolving the Highway Vehicle Capital Reserve Fund. (Contingent on Article 5) (Recommended by Selectmen) (2/3 ballot vote required)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of Forty-two thousand four hundred fifty-three dollars seventeen cents (\$42,453.17) from the Town’s undesignated Fund Balance (surplus) to be added to the Major Lyman Road Improvement Fund to improve highways. (Recommended by the Selectmen) (Majority vote required)

**ARTICLE 8.** To see if the Town will authorize the withdrawal of Ninety-three thousand dollars (\$93,000.00) for improvements to the Highways from the Capital Reserve Fund created for that purpose. (The Major Lyman Road Improvement Fund). This would be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until highway improvement is completed or December 31, 2009, whichever is sooner. (This is contingent upon Article 4 and Article 7 passing) (Recommended by the Selectmen) (Majority vote required)

**ARTICLE 9.** To see if the Town will vote to discontinue completely, pursuant to RSA 231:43 the following Class V Roads known as the Birch Rd., Gold Mine Rd., “OK Place”, King’s Rd., Olde Man’s Rd., Sugarway, Echo Ledge Rd., and Ott Rd. (inserted by petition) (Not recommended by the Selectmen)

**ARTICLE 10.** To transact any other business that may legally come before the Meeting. Given under our hands and seal this 23rd day of February, 2004.

The Lyman Board of Selectpersons  
James Locke, Chairman  
Brett Presby  
Betty Ann Emerson

## 2004 PROPOSED BUDGET OF THE TOWN OF LYMAN

PURPOSE OF APPROPRIATION	Warrant Article	Recommended
GENERAL GOVERNMENT:		
4130-4139 Executive	2	\$43,335.00
4140-4149 Election, Reg. & Vital Stats.	2	39,168.00
4150-4151 Financial Administration	2	47,426.00
4153 Legal Expense	2	2,500.00
4191-4193 Planning & Zoning	2	2,000.00
4194 General Government Buildings	2	15,500.00
4195 Cemeteries	2	3,000.00
4196 Insurance	2	10,000.00
4197 Advertising & Regional Assoc.	2	800.00
4199 Other General Government	2	500.00
PUBLIC SAFETY:		
4215-4219 Ambulance	2	1,570.00
4220-4229 Fire	2	15,000.00
4290-4298 Emergency Management	2	6,250.00
HIGHWAYS & STREETS:		
4311-4312 Administration, Highways & Streets	see “Warrant Article 3”	
SANITATION:		
4324 Solid Waste Disposal	2	29,700.00
HEALTH:		
4414 Animal Control	2	600.00
4415-4419 Health Agencies, Hospital & Other	2	950.00
WELFARE:		
4441-4442 Administration & Direct Assist.	2	600.00
CULTURE & RECREATION:		
4520-4529 Parks & Recreation	2	550.00
4550-4559 Library	2	300.00
4583 Patriotic Purposes	2	83.00
4589 Other Culture & Recreation	2	1,000.00
CONSERVATION:		
4619 Other Conservation		30.00
DEBT SERVICE:		
4711 Principal-Long Term Bonds & Notes	2	20,000.00
4721 Interest-Long Term Bonds & Notes	2	5,082.00
4723 Interest on Tax Anticipation Notes	2	3,205.00
4790-4799 Other Debt Service		-0-



<b>CAPITAL OUTLAY:</b>		
4901 Land		-0-
4902 Machinery, Vehicles & Equipment		-0-
4903 Buildings		-0-
<b>OPERATING TRANSFERS OUT:</b>		
4915 To Capital Reserve Fund	see "Special Warrant Article"	
<b>SUB-TOTAL 1</b>		<b>\$249,149.00</b>

**BUDGET SUMMARY**

Subtotal 1 Appropriations Recommended	\$249,149.00
Subtotal 2 Special Warrant Articles Recommended	230,453.00
Subtotal 3 "Individual" Warrant Articles Recommended	<u>219,437.00</u>
Total Appropriations Recommended	<u>\$699,039.00</u>

**SPECIAL WARRANT ARTICLES:**

Special Warrant Articles are defined in RSA 32:3, VI, as appropriations:		
1) in petitioned Warrant Articles;		
2) appropriations raised by bonds or notes;		
3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds;		
4) an appropriation designated on the Warrant as a Special Article or as a nonlapsing or nontransferable article.		
4915 Capital Reserve Funds	4	\$56,000.00
Purchase Highway Grader	6	132,000.00
Major Lyman Road Improvements	7	<u>42,453.00</u>

<b>SUB-TOTAL "2" RECOMMENDED</b>	<b>\$230,453.00</b>
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**INDIVIDUAL WARRANT ARTICLES:**

Individual Warrant Articles are not necessarily the same as "Special Warrant Articles". Individual Warrant Articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

4312 Highway Operation	3	<u>\$219,437.00</u>
<b>SUB-TOTAL "3" RECOMMENDED</b>		<u>219,437.00</u>
<b>TOTAL</b>		<b>\$449,890.00</b>

## 2004 ESTIMATED REVENUE OF THE TOWN OF LYMAN

SOURCES OF REVENUE	Warrant Article	Estimated
<b>TAXES:</b>		
3120 Land Use Change Taxes		\$ 6,000.00
3180 Resident Taxes		-0-
3185 Timber Taxes		9,000.00
3186 Payment in Lieu of Taxes		-0-
3189 Other Taxes		-0-
3190 Interest & Penalties on Delinquent Taxes		15,000.00
Inventory Penalties		-0-
3187 Excavation Tax (\$.02 cents per cubic yard)		170.00
<b>LICENSES, PERMITS &amp; FEES:</b>		
3210 Business Licenses & Permits		150.00
3220 Motor Vehicle Permit Fees		78,000.00
3230 Building Permits		-0-
3290 Other Licenses, Permits & Fees		1,000.00
<b>FROM STATE:</b>		
3351 Shared Revenues		5,300.00
3352 Meals & Rooms Tax Distribution		15,250.00
3353 Highway Block Grant		75,618.00
3354 Water Pollution Grant		-0-
3355 Housing & Community Development		-0-
3356 State & Federal Forest Land Reimbursement		-0-
3357 Flood Control Reimbursement		-0-
3359 Other		-0-
3379 From Other Governments		-0-
<b>CHARGES FOR SERVICES:</b>		
3401-3406 Income from Departments		12,000.00
3409 Other Charges		-0-
<b>MISCELLANEOUS REVENUES:</b>		
3501 Sale of Municipal Property		500.00
3502 Interest on Investments		350.00
3503-3509 Other		1,500.00
<b>INTERFUND OPERATING TRANSFERS IN:</b>		
3915 From Capital Reserve Funds		132,000.00
<b>OTHER FINANCING SOURCES:</b>		
3934 Proceeds from Long Term Bonds & Notes		-0-
Amounts VOTED From F/B ("Surplus")		42,000.00
Fund Balance ("Surplus") to Reduce Taxes		-0-
<b>TOTAL ESTIMATED REVENUES &amp; CREDITS</b>		<u>\$393,838.00</u>

**BUDGET SUMMARY**

Subtotal 1 Appropriations Recommended	\$249,149.00
Subtotal 2 Special Warrant Articles Recommended	230,453.00
Subtotal 3 "Individual" Warrant Articles Recommended	<u>219,437.00</u>
Total Appropriations Recommended	\$699,039.00
Less: Amount of Estimated Revenues & Credits	<u>393,838.00</u>
Estimated Amount of Taxes to be Raised	\$305,201.00





Intergovernmental:

State

Shared Revenue	5,304.00	5,304.00
Meals & Rooms Tax Distribution	15,249.00	15,249.00
Highway Block Grant	74,260.00	74,260.00
Other	0.00	6.00

Federal

Emergency Management Assistance	<u>10,000.00</u>	<u>11,699.00</u>
Total Intergovernmental Revenues	104,813.00	106,518.00

Charges For Services:

Income from Departments	<u>15,000.00</u>	<u>18,471.00</u>
Total Charges For Services	15,000.00	18,471.00

Miscellaneous:

Sale of Municipal Property	450.00	750.00
Interest on Investments	200.00	598.00
Insurance Dividends and Reimbursements	0.00	1,655.00
Other	<u>0.00</u>	<u>962.00</u>
Total Miscellaneous	650.00	3,965.00

Other Financing Sources:

Interfund Transfers

Trust Funds

Expendable	<u>0.00</u>	<u>12,000.00</u>
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Total Other Financing Sources	0.00	12,000.00
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Total Revenues and Other Financing Sources	\$477,036.00	<u><u>\$505,723.00</u></u>
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Unreserved Fund Balance Used To Reduce Tax Rate	<u>45,591.00</u>	
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Total Revenue, Other Financing

Sources and Use of Fund Balance	<u><u>\$522,627.00</u></u>	
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# FINANCIAL REPORT MS-5

Fiscal Year Ended December 31, 2003

## REVENUES – Modified Accrual

### Revenues From Taxes (Including State Education)

3110	Property Taxes	\$814,872.00
3120	Land Use Change Taxes	10,100.00
3185	Timber Taxes	11,480.00
3190	Interest and Penalties on Delinquent Taxes	15,873.00
3187	Excavation Tax (@\$.02 per cu. yd.)	<u>172.00</u>

Total Revenue From Taxes 852,497.00

### Revenue From Licenses, Permits and Fees

3210	Business Licenses and Permits	210.00
3220	Motor Vehicle Permit Fees	77,547.00
3290	Other Licenses, Permits and Fees	<u>1,555.00</u>

Total Revenue From Licenses, Permits and Fees 79,312.00

### Revenue From State of New Hampshire

3351	Shared Revenue Block Grant	5,677.00
3352	Meals and Rooms Distribution	15,249.00
3353	Highway Block Grant	74,260.00
3359	Other State Grants and Reimbursements	<u>6.00</u>

Total Revenue From State of New Hampshire 95,192.00

### Revenue From Other Governments

3379	Intergovernmental Revenue	<u>11,699.00</u>
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Total Revenue From Other Governments 11,699.00

### Revenue From Charges For Services

3401	Income From Departments	<u>18,471.00</u>
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Total Revenue From Charges For Services 18,471.00

### Revenue From Miscellaneous Sources

3501	Sale of Municipal Property	750.00
3502	Interest on Investments	598.00
3506	Insurance Dividends and Reimbursements	1,655.00
3509	Other Miscellaneous Sources	<u>962.00</u>

Total Revenue From Miscellaneous Sources 3,965.00

### Interfund Operating Transfers In

3915	Transfers From Capital Reserve Fund	<u>12,000.00</u>
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Total Interfund Operating Transfers In 12,000.00

Total Revenues From All Sources	\$1,073,136.00
Total Fund Equity	<u>102,591.00</u>
GRAND TOTAL	\$1,175,727.00

#### EXPENDITURES – Modified Accrual

General Government	
4130 Executive	\$ 36,200.00
4140 Election and Registration	36,969.00
4150 Financial Administration	41,361.00
4153 Legal Expense	1,005.00
4191 Planning and Zoning	1,917.00
4194 General Government Building	9,790.00
4195 Cemeteries	2,815.00
4196 Insurance not Otherwise Allocated	9,453.00
4197 Advertising and Regional Association	720.00
4199 Other General Government	<u>496.00</u>
Total General Government	140,726.00
Public Safety	
4215 Ambulance	1,545.00
4220 Fire	11,948.00
4290 Emergency Management	<u>12,856.00</u>
Total Public Safety	26,349.00
Highways and Streets	
4312 Highway and Streets	<u>193,009.00</u>
Total Highways and Streets	193,009.00
Sanitation	
4324 Solid Waste Disposal	<u>32,300.00</u>
Total Sanitation	32,300.00
Health	
4414 Pest Control	470.00
4415 Health Agencies and Hospitals	<u>950.00</u>
Total Health	1,420.00
Welfare	
4442 Direct Assistance	<u>640.00</u>
Total Welfare	640.00
Culture and Recreation	
4520 Parks and Recreation	538.00

4550	Library	300.00
4583	Patriotic Purposes	83.00
4589	Other Culture and Recreation	<u>1,000.00</u>
Total Culture and Recreation		1,921.00
Debt Service		
4711	Principal Long Term Bonds and Notes	20,247.00
4721	Interest on Long Term Bonds and Notes	5,044.00
4723	Interest on Tax and Revenue Anticipation Notes	<u>3,205.00</u>
Total Debt Service		28,496.00
Interfund Operating Transfers Out		
4915	Transfers to Capital Reserve Funds	<u>41,000.00</u>
Total Interfund Operating Transfers Out		41,000.00
Payments to Other Governments		
4931	Taxes Assessed for County	50,735.00
4933	Local Education Taxes Assessed	387,878.00
4939	State Education Taxes Assessed	<u>128,800.00</u>
Total Payments to Other Governments		<u>567,413.00</u>
Total Expenditures		1,033,274.00
Total Fund Equity		<u>142,453.00</u>
TOTAL		<u>\$1,175,727.00</u>

### GENERAL FUND BALANCE SHEET

Current Assets	Beginning of Year	End of Year
1010 Cash and Equivalents	\$211,551.00	\$173,695.00
1030 Investments	35,707.00	47,409.00
1080 Taxes Receivable	97,976.00	130,592.00
1110 Tax Liens Receivable	41,306.00	17,804.00
1150 Accounts Receivable	55.00	558.00
1260 Due from Other Governments	12,959.00	16,158.00
1310 Due from Other Funds	<u>1,468.00</u>	<u>0.00</u>
Total Assets	401,022.00	386,216.00
Liabilities and Fund Equity		
2020 Warrants and Accounts Payable	1,601.00	1,822.00
2070 Due to Other Governments	317.00	0.00
2080 Due to Other Funds	296,209.00	240,363.00
2220 Deferred Revenue	<u>304.00</u>	<u>1,578.00</u>
Total Liabilities	298,431.00	243,763.00



Fund Equity		
2440	Reserve for Encumbrances	2,000.00
2530	Unreserved Fund Balance	<u>100,591.00</u>
		<u>142,453.00</u>
Total Fund Equity		<u>102,591.00</u>
Total Liabilities and Fund Equity		<u>401,022.00</u>
		<u>386,216.00</u>

### Long-Term Debt Group Of Accounts

		Beginning of Year	End of Year
		Debit	Debit
1820	Amount Provided - Retirement Long-Term Debt	\$127,974.00	\$300,000.00
			<u>107,727.00</u>
Total		<u>\$127,974.00</u>	<u>\$107,727.00</u>
		Credit	Credit
2310	Notes and Bonds Payable Long-Term	\$105,253.00	\$ 94,703.00
2390	Other Long-Term Liabilities	<u>22,721.00</u>	<u>13,024.00</u>
Total		<u>\$127,974.00</u>	<u>\$107,727.00</u>

### Amortize all General Obligation

	Principal	Interest	Total
2004	\$10,550.00	\$ 3,451.00	\$14,001.00
2005	10,550.00	3,060.00	13,610.00
2006	10,550.00	2,677.00	13,227.00
2007	10,550.00	2,295.00	12,845.00
2008	<u>10,550.00</u>	<u>1,917.00</u>	<u>12,467.00</u>
Subtotal	\$52,750.00	\$13,400.00	\$ 66,150.00
Remaining Periods of Debt 2009-2012	<u>41,953.00</u>	<u>3,826.00</u>	<u>45,779.00</u>
Total	\$94,703.00	\$17,226.00	\$111,929.00

### Amortization of Long-Term Debt

Highway Garage Bond	
Original Obligation	\$105,253.00
Annual Installment - \$10,550.00	
Interest Rate - 3.68%	
Date of Final Payment – 2012	
Bonds at Beginning of Year	105,253.00
Bonds Retired This Year	10,550.00
Bonds At End of Year	\$ 94,703.00

### Reconciliation of School District Liability

School District Liability at Beginning of Year	\$296,209.00
Add: School District Assessment for Current Year	<u>516,678.00</u>
Total Liability Within Current Year	812,887.00
Subtract: Payments Made to School District	<u>-572,524.00</u>
School District Liability at End of Year	240,363.00

### Reconciliation of Tax Anticipation Notes

Add: New Issues During Current Year	300,000.00
Subtract: Issues Retired During Current Year	300,000.00

Allowance For Abatements:	Current Year	Prior Years	Total
Overlay/Allowance for Abatements	\$ 4,792.00	\$ 5,139.00	\$ 9,931.00
Subtract: Abatements Made	-805.00	-105.00	-910.00

### Estimated Allowance For Abatements

At End of Year	-4,400.00	-600.00	-5,000.00
Excess of Estimate	\$ -413.00	\$ 4,434.00	\$ 4,021.00

Taxes/Liens Receivable	1080 Taxes	1110 Liens	Total
Uncollected: End of Year	\$134,992.00	\$18,404.00	\$153,396.00
Subtract: "Overlay"	<u>-4,400.00</u>	<u>-600.00</u>	<u>-5,000.00</u>
Receivables, End of Year	\$130,592.00	\$17,804.00	\$148,396.00

### Summary of Revenue For All Other Funds

Revenue from Other Miscellaneous Sources	
Special Revenue	<u>\$308.00</u>
Total Revenue and Other Sources	\$308.00

### **Balance Sheet For Summary of All Other Funds**

Investments – Special Revenue	\$14,915.00
Total Assets	\$14,915.00
Liabilities and Fund Equity	
Unreserved Fund Balance – Special Revenue	\$14,915.00
Total Fund Equity	\$14,915.00
Total Liabilities and Fund Equity	\$14,915.00

### **Supplemental Information**

Debts Outstanding, Issued, and Retired	
All Other Debt	\$105,253.00
Bonds During This Fiscal Year – Retired	10,550.00
Outstanding at End of This Fiscal Year – General Obligations	\$ 94,703.00
Salaries and Wages	\$116,091.00
Cash and Investments Held at End of Fiscal Year	
All Other Funds Except Employee Retirement Funds	\$395,494.00

# REPORT OF THE TRUSTEES OF THE TRUST FUNDS

## PRINCIPAL

Date of Creation	Name of Fund:	Balance Beginning of Year	New Funds Created	Cash Gains or (Losses) on Securities
10/20/13	Frye Fund	\$ 250.00	\$ 0.00	\$ 0.00
11/27/18	J.E. Richardson	200.00	0.00	0.00
06/21/21	H. Dow Fund	100.00	0.00	0.00
01/03/22	E. Thornton Fund	200.00	0.00	0.00
10/26/25	H.H. Potter Fund	150.00	0.00	0.00
08/13/17	C. Miner Fund	200.00	0.00	0.00
	TOTALS	\$ 1,100.00	\$ 0.00	\$ 0.00
03/31/75	Capital Reserve Equip. Fund (Hwy. Equip)	\$ 5,734.99	\$ 8,188.09	\$ 0.00
03/14/90	Town of Lyman (Welfare & Gen. Asst.)	9,427.41	0.00	0.00
01/27/93	Capital Reserve Fund (Highway Vehicle)	22,350.28	5,000.00	0.00
06/20/91	Lyman Cemetery Fund (Cemetery Maintenance)	2,967.81	0.00	0.00
05/04/98	Forest Fire Equipment	2,202.43	0.00	0.00
03/30/94	Legal Expense	11,402.13	0.00	0.00
02/07/00	Office Equipment	864.30	0.00	0.00
02/07/00	Major Lyman Road Impvmt.	21,226.92	15,000.00	0.00
07/03/95				
04/07/98	Property Tax Revaluation	32,927.00	15,000.00	0.00
03/19/01	Landfill Monitoring	3,109.29	0.00	0.00
03/19/01	Computer Equipment Fund	9,534.94	3,000.00	0.00
03/19/01	Highway Fund	5,182.04	0.00	0.00
	GRAND TOTALS	\$128,029.54	\$46,188.09	\$ 0.00
	EXPENDABLE TOTALS	\$126,929.54	\$46,188.09	\$ 0.00



December 31, 2003

INCOME							Grand Total of Principal & Income at End of Year
Withdrawals	Balance End of Year	Balance Beginning of Year	Income During Year	Expended During Year	Balance End of Year		
\$ 0.00	\$ 250.00	\$ 380.18	\$ 5.67	\$ 0.00	\$ 385.85	\$ 635.85	
0.00	200.00	291.13	4.44	0.00	295.57	495.57	
0.00	100.00	141.94	2.20	0.00	144.14	244.14	
0.00	200.00	58.19	2.34	0.00	60.53	260.53	
0.00	150.00	205.69	3.19	0.00	208.88	358.88	
0.00	200.00	58.08	2.34	0.00	60.42	260.42	
\$ 0.00	\$ 1,100.00	\$1,135.21	\$ 20.18	\$ 0.00	\$1,155.39	\$ 2,255.39	
\$ 0.00	\$13,923.08	\$ 0.00	\$ 96.72	\$ 0.00	\$ 96.72	\$ 14,019.80	
0.00	9,427.41	0.00	76.02	0.00	76.02	9,503.43	
0.00	27,350.28	0.00	205.49	0.00	205.49	27,555.77	
0.00	2,967.81	0.00	23.85	0.00	23.85	2,991.66	
0.00	2,202.43	0.00	17.54	0.00	17.54	2,219.97	
0.00	11,402.13	0.00	92.14	0.00	92.14	11,494.27	
0.00	864.30	0.00	7.30	0.00	7.30	871.60	
0.00	36,226.92	0.00	246.51	0.00	246.51	36,473.43	
0.00	47,927.00	0.00	460.46	0.00	460.46	48,387.46	
0.00	3,109.29	0.00	25.37	0.00	25.37	3,134.66	
12,000.00	534.94	0.00	32.10	0.00	32.10	567.04	
5,188.09	-6.05	0.00	6.57	0.00	6.57	.52	
\$ 17,188.09	\$157,029.54	\$1,135.21	\$1,310.25	\$ 0.00	\$2,445.46	\$159,475.00	
\$ 17,188.09	\$155,929.54	\$ 0.00	\$1,290.07	\$ 0.00	\$1,290.07	\$157,219.61	

## ROAD AGENT'S REPORT

For the year 2003:

Put Out Cold Patch On:

Skinny Ridge Road

Pettyboro Road

Ogontz's Road

Graded all dirt roads

Cleaned culverts due to beavers

6 Beavers were trapped and removed

Roadside mowing was done this year

All roads were done this year

Blasting was done on Brook Road, by Millers' on Under the Mountain Road and Bobbin Mill Road by Barnes'

Had to change engine in the One Ton also, replaced transfer case and transmission again. Had the plow pump piston rebuilt for the One Ton

Put in new power steering pump, also

Worked on L1800 and Sterling to get ready for winter

Did repairs to L1800

New rear springs

New rear brakes

New oil pan

New spinner motor for sander

Sand blasted and painted truck to get rid of rust

Did repairs on Sterling

Put on new rear brakes and sent the old ones out to be refurbished

Sand blasted bad spots and painted

Backhoe needed a new front drive shaft

Some ditching got done on:

Ash Hill Road, Moulton Hill Road, Under the Mountain Road,

Hunt's Mountain Road and Brook Road

4 Truck loads (32 yards) of bank run were put on Ogontz Road

102 Truck loads (714 yards) of 1-1/2 inch crushed stone was hauled and put on the following roads:

Hurd Hill Road, Mountain Meadows, Dodge Pond Road,

Under the Mountain Road, Bobbin Mill Road, Ash Hill Road

18 loads of gravel was put on Moulton Hill Road and Ash Hill Road

29 loads of screened tailing has also gone on Ash Hill and Moulton Hill Road

8 loads (49 yards) of 3/4 crushed stone has also been put down

115 loads (954 yards) of winter sand had also been hauled

Cut trees back on Echo Lodge

Cut up blown down trees

We have started working on the grounds around the new garage to get it up to EPA standards

New telephone poles were put in on Brook Road

Respectfully submitted,  
John Boynton, Road Agent

## **PROPOSED ROAD PLANS 2004**

All Roads: Grade.

Roadside Mowing again this year.

Paving for Skinny Ridge: from Under the Mountain Road to the Littleton Town Line.  
Any questions to this matter you will have to ask the Selectpersons or Road Committee.

Hurd Hill Road: Begin plans for repairing Dodge Pond Bridge and Dam.

Moulton Hill Road: Widen Cherry Hill Flats plus any ditching.

Brook Road: Gravel where it was widened.

Ogontz Road: Rebuild paved part by camps.

All roads will get roadside mowing and ditching as needed.

Graveling Hurd Hill starting by Ogontz Road to Wilderness Acres Road.

Hunt's Mountain: Ditching plus build turn around for trucks.

Under the Mountain Road: Gravel by Lords'.

Put guardrails out by Dodge Pond on the corner below Moose Run going toward Aldrich Road. Also, put guardrails up on Ash Hill on the sharp corner.

Blasting on Dodge Pond Road and also on Under the Mountain Road.

# COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your Fire Department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

## 2003 FIRE STATISTICS

(All Fires Reported thru November 3, 2003)

### TOTALS BY COUNTY

	<u>Numbers</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	.68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
*Miscellaneous	67

(\*Miscellaneous: powerlines, fireworks, electric fences, etc)

### Total Fires   Total Acres

2003	374	100
2002	540	187
2001	942	428
2000	516	149

## ONLY YOU CAN PREVENT WILDLAND FIRES

Respectfully submitted,  
Brett Presby, Lyman Forest Fire Warden



## PLANNING BOARD

The Lyman Planning Board meets at the Lyman Town Hall on the first Wednesday of each month at 7 PM, except on holidays. The Board also meets on the third Wednesday of each month, 6:00P.M.- 8:00 P.M., for work sessions on the Master Plan, Subdivision and Zoning. Information pertaining to subdivisions, regulations, applications, zoning, and boundary line adjustments is available by contacting the Administrative Assistant at the Town Office during regular office hours. ALL PLANNING BOARD MEETINGS ARE OPEN TO THE PUBLIC and the Board encourages residents to share thoughts and ideas regarding their vision and concerns to promote the harmonious development of a stable rural community for current and future residents.

The following requests came before the Board in 2003:

<u>Town File #</u>	<u>Grafton</u> <u>County</u> <u>Plan #</u>	<u>Map &amp; Lot #</u>	<u>Owner</u>
2003-1	#11006	54 Lot 13	John Simpson, Under the Mtn Road
2003-2	#11034	53 Lot 54	Stephen Moscicki, Under the Mtn Road
2003-3	#11058	51 Lot 70 & 70-A	Penny Colby, Pettyboro Road
2003-4	#11088	51 Lot 70-A	Penny Colby, Pettyboro Road
2003-5	incomplete	54 Lot 11	Edith Santy, Under the Mountain Road
2003-6	#11149	170 Lot 163B & 164	Don Hubbard, Hubberton Road
2003-7	#10938	172 Lot 148	William Trudell, Waters Road
2003-8	#11183	172 Lot 15-12	Delfino/Schmidt, Wilderness Acres Road
2003-9	#11272	53 Lot 17-1	Ilene Grant, Skinny Ridge Road
2003-10	#11271	53 Lot 11-12	Dusik/Capron, Skinny Ridge Road

## CEMETERY COMMITTEE REPORT

In 2003, the Committee met several times and made plans for the new road that will lead to the back of the Moulton Hill Cemetery.

Perry Williams cut the brush around the Center Cemetery. There will be a new gate installed this summer at the Center Cemetery.

Sue Grugnale is still maintaining the four Town Cemeteries. She puts many hours of work into this area and it is greatly appreciated.

The lawn mowers were all serviced and are tuned up for Spring's work.

Dear Cemetery Plot Owner,

In order to comply with New Hampshire Law, we will be issuing **Cemetery Plot Deeds** to all owners of cemetery plots within the Lyman Cemeteries. In order to issue these deeds, the cemetery plots must be marked with Cemetery Corner Stones.

We have attempted to uncover and expose all existing corner stones at the Lyman Center Cemetery, but there may be some corner stones that are still hidden beneath the grass. If you have already installed corner stones at the Cemetery, please stop by and take a look to see if these stones are still exposed. If you can't find them, please give the Cemetery Committee a call and we will be glad to try to help you find them.

If you have not yet installed your corner stones, any Cemetery Monument Company will be able to help you. There are two companies located in Littleton (Top Notch Memorials at 444-2105 or Littleton Monument Company at 444-5900) who will be able to help you.

Thanks.

Lyman Cemetery Committee  
Betty Emerson – 838-6747  
James Locke – 838-5522  
Perry Williams – 838-6896

## **PEMI-BAKER SOLID WASTE DISTRICT**

### **2003 Annual Report**

2003 was another busy year for the District. Proper household hazardous waste management was again a top priority. With assistance from North Country Council, the District coordinated three (3) one-day collection events - Littleton and Thornton in the summer and Plymouth in the fall. These collections resulted in the proper disposal/recycling of over 4,700 gallons of material. Over 400 households participated in this program. The average amount of household hazardous waste dropped off by each participant was thirteen (13) gallons. A major reduction from 2002 when the average amount per participant was over twenty (20) gallons. The District received \$9,799.65 in grant funds from the State of NH's Household Hazardous Waste Program and a \$1,000 donation from North Country Environmental Services to help offset some of our program costs.

The District also recycled over 26,000 feet of fluorescent light bulbs that were collected at individual transfer stations throughout the year - our highest total yet. We used a new recycling vendor for this material. Complete Recycling Solutions (CRS), and we could not be any happier with our decision. Not only were we able to secure lower recycling costs but CRS also provided exceptional service and technical support.

In 2004, the District plans to hold two (2) HHW collections in the spring (Littleton and Rumney) and one (1) in the fall (Plymouth). We will continue to coordinate the year-round collections of oil-based paint and fluorescent light bulbs.

The District built off of the success of our initial electronics recycling collection program in 2002 and held two (2) one-day collection events in the spring (Littleton and Plymouth). This collection was open to residents and businesses. Participants were asked to pay a fee for each item recycled which varied due to type and size. To help publicize the event, Sharp Electronics donated two portable CD stereo systems that were given away to two lucky participants. Over 8 tons of material was collected between the two events. In 2004 the District plans to provide this service once again. We are currently looking at ways we can reduce the fees charged at this event through grants, donations and negotiations with our contractor. If they so choose, towns may collect this material year-round and then bring it to one of the one-day collection sites.

The District takes very seriously the need to decrease the toxicity of our solid waste stream. Through our programs, we strive to provide a means to do this in a cost effective manner.

This past year the District took time to examine alternative disposal facilities in the region that could provide the District competitive pricing with long-term stability. Representatives from the Mt. Carberry Landfill in Success met with the District and provided an overview of their disposal facility and their tiered pricing structure. Pricing information was also gathered from the Turnkey Landfill in Rochester and the Wheelabrator Incinerator in Penacook. The District also looked at transportation options available including purchasing of roll-off trucks and District-wide transportation contracts.

As always, the District will continue to promote its cooperative approach to solid waste management and recycling. By working together, the District communities can minimize the costs of these programs and help ease the strain on municipal budgets.

Citizens interested in participating in the development of the District's programs are welcome to attend the District meetings. Information regarding the place and time of the meetings is available at all municipal offices.

Respectfully submitted,  
Robert Berti, PBSWD Chairman

## **2003 REPORT TO THE PEOPLE OF DISTRICT ONE**

### **By Ray Burton, Executive Councilor**

It is a pleasure to report to you now in my 25<sup>th</sup> year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249,000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order online at [www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>.

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org).

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us). Or mail at the Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005  
The NH Election Laws for 2004-2005  
The NH Political Calendar for 2002-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net).

As long as I'm around as one of your elected officials never feel you are alone in your hour of need. Contact me anytime!



# UNH COOPERATIVE EXTENSION-GRAFTON COUNTY

## Annual Report

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources and improve the economy.

Funded through the Federal, State and County Governments, and competitive grants, educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on-site visits, seminars and conferences, and up-to-date web sites. Our staff is able to respond quickly with needed information via electronic mail, keeps up-to-date on the latest research and information, and works collaboratively with many agencies and organizations.

A professional staff of seven educators works out of the Extension Office located in the Grafton County Courthouse in North Haverhill. Two additional staff members work in Plymouth and Littleton to provide educational programs for limited-resource families. Additional support is provided through trained volunteers who assist with Extension programs and increase our outreach capabilities.

### **Educational Programs in Grafton County, FY03:**

- To strengthen NH's Communities: Community Profiles; Community Conservation Assistance Program; Preserving Rural Character through Agriculture; Urban and Community Forestry; Community Youth Development; and Volunteer Training.
- To strengthen NH's Family and Youth: After-School Programs; Family Resource Management; 4-H Youth Development; Family Lifeskills Program; 4-H Camps; Nutrition and Food Safety Education; Parenting Education; Cradle Crier/Toddler Tale Newsletters; and Volunteer Leader Training Programs.
- To sustain NH's Natural Resources: Dairy Management; Agroecology; Forest Industry Assistance; Forest Resources Stewardship Program; Fruit Production and Management; GIS Training; Lakes Lay Monitoring Program; Integrated Pest Management; Ornamental Horticulture; Plant Health Diagnostic Laboratory; Vegetable Crop Production; Wildlife Habitat Program; Water Quality/Nutrient Management Programs and Agricultural Business Management.

**Extension Staff:** Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy; Deborah Maes, Family Development; Northam Parr, Forestry & Wildlife Resources; Robin Peters, Nutrition Connections; Jacqueline Poulton, LEAP Program, and Jean Conklin, Agricultural Resources. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

**Extension Advisory Council:** Mike Dannehy of Woodsville; Shelia Fabrizio of North Haverhill; James Kinder of Haverhill; David Keith of North Haverhill; Shaun Lagueux of

Bristol; Jane O'Donnell of Littleton; Cindy Putnam of Piermont; Debby Robie of Bath; Carol Ronci of Franconia, Denis Ward of Monroe. Teen Members include: Tosona Melanson of Dorchester; Molly Roy of Bath and Justine Morris of Haverhill.

Extension Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944 Fax: 603-787-2009 Email: [\*\*ce.grafton@unh.edu\*\*](mailto:ce.grafton@unh.edu)

Mailing Address: 3785 DCH, Box 8, North Haverhill, NH 03774-4936

Web Site: [\*\*http://ceinfo.unh.edu\*\*](http://ceinfo.unh.edu)

*Extension programs and policies are nondiscriminatory with regard to age, color, handicap, national origin, race, religion, sex, sexual orientation and veteran's status.*

Respectfully submitted,  
Northam D. Parr, County Office Administrator

# **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

## **Annual Report 2003**

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 15 older residents of Lyman were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Lyman enjoyed 125 balanced meals in the company of friends in the center's dining room.
- They received 511 hot, nourishing meals delivered to their homes by caring volunteers.
- Lyman residents were transported to health care providers or other community resources on 12 occasions by our lift-equipped buses.
- Lyman volunteers contributed 175 hours of time, energy and talent.

The cost to provide Council services for Lyman residents in 2003 was \$4,039.26.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Lyman's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner  
Executive Director

## **HOSPICE OF THE LITTLETON AREA**

### **2003 Annual Report**

In this, our 14<sup>th</sup> year of town funding, Hospice of the Littleton Area provided services to a total of 209 patients and family members. Our service area includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Dalton, Easton, Franconia, Haverhill, Landaff, Lincoln, Lisbon, Lyman, Monroe, Sugar Hill, Whitefield, Woodstock, and Woodsville.

The director, volunteer coordinator and hospice volunteers provided special care to 89 individuals and their families coping with the advanced and final stages of illness. These services took place in patient's homes, at Littleton Regional Hospital, or in nursing homes. Additionally, our bereavement care program supported a total of 120 grieving clients through mailings, phone contact, one-on-one counseling sessions, and bi-monthly grief support group meetings at both the Littleton Community House and the Haverhill Senior Center.

Hospice of the Littleton Area continues its partnership with two area programs. HLA provides volunteer and bereavement services to the North Country Home Health & Hospice Agency's Medicare Hospice Program and offers supportive care to patients and family members in the Hospice Room at the Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 5,130 volunteer hours in services.

Our Volunteer Coordinator conducted the annual six-week, (18-hour) Hospice Volunteer Training Program. Those attending included individuals interested in becoming volunteers or increasing their awareness of hospice care. Eleven (11) people completed our 2003 Spring Training Program. Since 1983, we have trained 277 people and currently have 72 active volunteers available to support area residents.

Hospice of the Littleton Area conducts outreach services through public information seminars and meetings with civic organizations and schools. It also offers a lending library (in the hospice office) with resources (books/videos) for patients, family members, primary care givers and hospice volunteers.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible only through the generous support provided by the towns that we serve. Without financial help from the towns, we would not be able to provide supportive care to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide special care to the residents of area communities.

Respectfully submitted,

Michael A. Neil  
Executive Director



# **NORTH COUNTRY HOME HEALTH AGENCY, INC.**

## **Report of 2003 Services**

Home care is critical to serving the growing health care need of this country. North Country Home Health and Hospice Agency makes it possible for hundreds of people a year to continue their lives at home. Recognizing that clients and their families have special requests and routines, we coordinate all aspects of our clients' care with a keen respect for individual needs. In working with families we discover what is important to the client - their independence, their ability to determine their own future, their right to say, "thanks, but no thanks." It is in the respect of our clients' values and expectations that have earned us a reputation for providing exceptional health care services.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 32-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

### **Explanation of Services:**

*Skilled Services* - shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

*Supportive Care Services* - home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

*Hospice Care* - a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Lyman in FY2003 include:

Type of Care	# of Visits
Nursing	140
Physical/Occupational/Speech Therapy	0
Medical Social Service	20
Home Health Aide/Homemaker/Companion	<u>211</u>
Total	371

Respectfully submitted,  
Gail Jurasek, Executive Director

## ROSS AMBULANCE SERVICE

To the Town of Lyman Select Board:

Thank you for the opportunity to serve the Town of Lyman in 2003. Ross Ambulance Service responded to 1324 calls for service in 2003. Calls to Lyman represent about 1% of this total at 12. Of the 12 calls for service 6 resulted in transports to either Cottage or Littleton Regional Hospital.

In addition to responding for people who require transport to the hospital we standby for firefighters at major fires and assist people in their homes when called. We also provide members of the community with CPR training. We are a ride site for E.M.T. students at all levels. We also provide internship and job shadow opportunities for the allied health program and the Hugh J. Gallen Vocational Center.

Providing educational opportunities to new and future E.M.T.'s is very important to us for many reasons. For an E.M.T. to respond with a Ross Ambulance he or she must be knowledgeable, skilled and experienced. The knowledge and skills can be learned in a classroom; however, the experience to use them well is best gained from experienced providers.

One of the best ways for experienced providers to stay current in a constantly changing field is to teach. Reviewing the step by step process of skills learned many years ago coupled with discussing the latest study, procedure or product make the E.M.T.'s that work here some of the very best in the area.

Our average response time in 2003 remained about the same as 2002 at just under 90 seconds. Most daytime responses are under 1 minute and most nighttime responses are 2 to 3 minutes. Response time is the time it takes for an ambulance to start driving to a call for service after the crew has been notified of the call.

We completed the purchase of a 2<sup>nd</sup> N.E.V. ambulance on a 2003 Chevrolet chassis. We also completed replacing our old defibrillators with Zoll M series defibrillator/monitors that contain some of the most advanced technology on the market today.

And finally in 2003, we moved to become HIPPA complainant. HIPPA is the Health Insurance Portability and Privacy Act. In order to meet the requirements of this act we secured our record keeping and designed a system to notify every patient of our privacy policy. There were also requirements that involved the electronic transmission of data that we needed to comply with. That said, the only impact this act will have on the patients we transport is the crews will hand you a copy of our privacy policy and request you sign a form stating that you have received it.

Once again we would like to thank you for choosing Ross Ambulance Service as your ambulance provider in 2003. We wish to continue as the ambulance provider for the Town of Lyman in 2004 and for this service we request \$1,570.00.

Respectfully submitted,  
Adam W. Smith, Manager

# **LYMAN DOG POLICY**

**(Adopted by the Board of Selectpersons 1-11-99)**

As required by RSA 466:1, all dogs are to be licensed by April 30<sup>th</sup> of each year. A current rabies vaccination certificate must be presented at time of licensing. If requesting the reduced fee for a neutered animal, verification of neutering/spaying is required. The month of May is a grace period. However, any owner of a dog not licensed by June 1<sup>st</sup>, under RSA 466:13, is required to pay civil forfeiture to the Town of Lyman within 96 hours of the date and time notice is given. Any person who fails to pay the forfeiture within the allotted amount of time will be issued a summons to District Court. At the time that the forfeiture is paid, the dog owner will also be required to obtain a license for the dog(s). Pursuant to RSA 466:1 and RSA 466:4, a current rabies vaccination, and if requesting the lower neutered license fee, either spaying or neutering certificate is required. Owner is responsible for maintaining these documents in his/her possession. There is a \$1/month late charge after June 1<sup>st</sup> as well as the forfeiture fee. All costs and fees for certified mailing will be paid by the fined dog owner.

RSA 31:II (a)-(g) defines dogs that are a menace, a nuisance or vicious.

Lyman does have a leash law. The Town of Lyman at a "special election" held on November 4, 1980, adopted RSA 466:30-a, "Dog Control Law." "Notwithstanding any other provisions of this chapter, it shall be unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such. For the purpose of this section, 'accompanied' means that the owner or custodian must be able to see or hear, or both, or have reasonable knowledge of where the dog is hunting, herding, or training. Nothing herein shall mean that the dog must be within sight at all times. In this section, 'at large' means off the premises of the owner or keeper and not under control of any person by means of personal presence and attention as will reasonably control the conduct of such dog, unless accompanied by the owner or custodian."

All complaints related to animals must be submitted in writing, signed and dated, to the Board of Selectpersons. Upon submission of such complaint, the Board will contact the animal control officer as required.

Lyman Board of Selectpersons

Policy adopted 1-31-99

RSA's are available for reference at the Town office.

**THE FOLLOWING IS A PUBLIC SERVICE ANNOUNCEMENT  
FROM THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF ENVIRONMENTAL SERVICES**



**PRIVATE WELL USERS!**

Have you had your well tested recently?

Drinking water from private wells in New Hampshire sometimes contains contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected.

What types of contaminants might be present in your well?

The following contaminants, some naturally-occurring and others man-made, have been found in private well water in New Hampshire:

**Arsenic**

**Bacteria**

**Fluoride**

**Nitrate**

**Radium**

**Radon**

**Sodium**

**Uranium**

**Volatile Organic Chemicals (VOCs)**



Where can you learn more about this?

For further information, please visit the New Hampshire Department of Environmental Services' website at **[www.des.state.nh.us/wseb](http://www.des.state.nh.us/wseb)** then select "fact sheets," then 2-1.



## **NEW STATE LAW PROHIBITS RESIDENTIAL TRASH BURNING**

### **Effective January 1, 2003**

Concord, NH – As the New Year begins, a new statewide law prohibiting the residential burning of household trash becomes effective. The intent of the law is to reduce public health risks associated with the backyard burning of household trash.

Today's household trash contains inks, dyes, chlorine, plastics, toxic metals and a variety of synthetic materials that can produce toxins when burned. The fire in a backyard burn barrel, on-site incinerator, fireplace or woodstove does not get hot enough to destroy these poisonous substances. As a result, many hazardous pollutants, including dioxin are released in the smoke in a concentrated form close to the ground where they are easily inhaled. According to tests conducted by EPA, a week's worth of trash from a single home burned in an open barrel can emit as much dioxin and other toxic chemicals into the air as a well-controlled municipal incinerator burning trash from thousands of homes!

The ban, effective on January 1<sup>st</sup>, prohibits burning household trash, including packaging materials, coated or laminated papers, rubber, painted or treated wood, coated or treated cardboard, oily rags, and animal, vegetable, and kitchen waste. The ban does not prohibit the outdoor burning of clean wood, leaves and small brush, campfire wood and charcoal, if authorized by the local forest fire warden.

"Recent data gathered by the N.H. Department of Environmental Services shows that there are currently well over 6,000 backyard burn barrels used in New Hampshire. Collectively, burn barrels are the state's 3<sup>rd</sup> largest source of dioxin, one of the most toxic substances known," noted Rick Rumba, DES Air Toxics and Environmental Health Program Manager. "The purpose of this new law is to reduce the risk of cancer, birth defects and other health problems created by dioxin and other toxic substances released during backyard burning."

DES and the N.H. Department of Resources and Economic Development have been conducting an outreach campaign for the past year to inform New Hampshire citizens of the new law. Forest fire wardens and town officials across the state are distributing informational brochures to their residents and displaying posters in highly visible locations including town halls, fire stations and solid waste transfer stations. The brochure, "State Law Prohibits Residential Trash Burning - What Every Homeowner Should Know," is available by calling 800-498-6868 or can be downloaded at [www.des.state.nh.us/ard/noTrashBurning.htm](http://www.des.state.nh.us/ard/noTrashBurning.htm). Information on fire permits, proper solid waste management, and better disposal alternatives such as recycling and composting is also available at the website or by calling the toll free number.

For more information on the new law, contact DES at 800-498-6868 or 603-271-1370.

**BIRTHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2003**

Date Of Birth	Name Of Child	Name Of Father & Mother's Name
September 22, 2003	Matthew Santy	Bradley Robert Santy II Kerri Varrecchione Santy
October 18, 2003	Ford Merwin Simano	Jeffrey Simano Suzzane Simano

**MARRIAGES REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2003**

Date Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
June 15, 2003	Alexander Aleman Sherri Lee Meyers	Lyman, NH Framingham, MA
August 2, 2003	David John Poussard Jeanne Claire Ingram	Lyman, NH Lyman, NH
August 14, 2003	Michael J. Geoffroy Debbie A. Edington	Lyman, NH Lyman, NH

**DEATHS REGISTERED  
IN THE TOWN OF LYMAN  
For the Year Ending December 31, 2003**

Date Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
Feb. 19, 2003	Reginald D. Johnson	Harold Johnson	Wilma Allen
March 7, 2003	Helen L. Capron	Joseph Capron	Bessie Page
May 6, 2003	William H. Grant	Herbert Grant	Edith Chase
July 7, 2003	William J. Trudell	Henry Trudell	Louise Savageau
Sept. 27, 2003	Everett Fenoff	Winfield Fenoff	Wyllian Chase

## NOTES

## NOTES



# YOUR GOVERNMENT OFFICIALS

## Governor

Craig Benson  
State of New Hampshire  
Office of the Governor  
State House, Room 208-214  
Concord, NH 03301-4990  
Phone: 603-271-2121 Fax: 603-271-5686  
800-852-3456 (within NH only)  
E-mail: [Benson@nh.gov](mailto:Benson@nh.gov)

## US Senator

Senator John Sununu  
Senate Russell Courtyard  
Suite 4  
Washington, DC 20510  
Phone: 202-224-2841

## US Senator

Senator Judd Gregg  
DC Office-393 Russell Senate Office Bldg.  
Washington, DC 20510-2904  
Phone: 202-224-3324 Fax: 202-224-4952  
District Office: 125 North Main Street  
Concord, NH 03301-4921  
Phone: 603-225-7115

## US House

Congressman Charles Bass  
218 Cannon House Office Building  
Washington, DC 20515  
Phone: 202-225-5206 Fax: 202-225-2946  
E-mail: [cbass@mail.house.gov](mailto:cbass@mail.house.gov)  
Concord - 142 North Main Street  
Concord, NH 03301  
Phone: 603-226-0249  
Littleton - 76 Main Street, Suite C  
Littleton, NH 03561  
Phone: 603-444-1271 Fax: 603-444-5343

## State Senator

Senator John T. Gallus  
(District 1) 107 North Main Street, Room 302  
Concord, NH 03301-4951  
Phone: 603-271-2111 Fax: 603-271-3077

## State Representatives

Stephanie Eaton  
243 Pleasant Street  
Littleton, NH 03561  
Phone: 603-444-2604  
E-mail: [stephanie.eaton@leg.state.nh.us](mailto:stephanie.eaton@leg.state.nh.us)

Michael Gilman  
135 Rock Strain Drive  
Littleton, NH 03561  
Phone: 603-444-2482  
E-mail: [mgilman@ncia.net](mailto:mgilman@ncia.net)

## Executive Councilor

Raymond Burton - 338 River Road - Bath, NH 03740  
Phone: 603-747-3662 State House Phone: 603-271-3632  
E-mail: [rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us) Or: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

New Hampshire State Library



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Journal of Hyman, N.H.

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